

The regular meeting of the Ewing-Lawrence Sewerage Authority was held on Tuesday, December 21, 2021 at 12:00 P.M. at 600 Whitehead Road, Lawrenceville, New Jersey 08648.

Present: Messrs. Geter, Kownacki, Lee, Muzaffar, Ryan, Vereen and S. Robert Filler, Executive Director; W. Barry Rank, Esquire.

Absent and Excused: None

Also attending: Joseph Longo of Longo Electrical Mechanical, Inc; Allan Jacobs of Jacobs Environmental Consulting; Martin Gliem, ELSA Maintenance Supervisor; Vance Stephens, ELSA Administrative Officer;

Mr. Kownacki called the meeting to order and Mr. Filler gave the invocation. After the Pledge of Allegiance, Mr. Kownacki advised that all requirements of the Local Public Meetings Act have been met. He also advised that any contracts awarded today would comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27).

Res. 107:21. On motion of Mr. Vereen and seconded by Mr. Muzaffar and unanimously carried the public hearing on the Authority's 2022 Budget was opened.

There were no public comments.

Res. 108:21. On motion of Mr. Muzaffar and seconded by Mr. Geter and unanimously carried the public hearing on the Authority's 2022 Budget was closed.

Res. 109:21. On motion of Mr. Vereen and seconded by Mr. Lee and unanimously carried it was moved that the following resolution be adopted:

#### 2022 BUDGET RESOLUTION

Ewing Lawrence Sewerage Authority

FISCALYEAR: FROM: January 1, 2022 TO: DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget for the Ewing Lawrence Sewerage Authority for the fiscal year beginning, January 1, 2022 and ending, December 31, 2022 has been presented for approval before the governing body of the Ewing Lawrence Sewerage Authority at its open public meeting of December 21, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$15,838,560 Total Appropriations, including any Accumulated Deficit if any, of \$16,338,560 and Total Unrestricted Net Position utilized of \$500,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$4,515,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$2,315,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Ewing Lawrence Sewerage Authority, at an open public meeting held on December 21, 2021 that the Annual Budget, and the Capital Budget/Program of the Ewing Lawrence Sewerage Authority for the fiscal year beginning, January 1, 2022 and ending, December 31, 2022 is hereby approved and shall constitute appropriates for the purposes stated; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FUTHER RESOLVED, that the governing body of the Ewing Lawrence Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on March 15, 2022;

Res. 110:21. On motion of Mr. Vereen and seconded by Mr. Muzaffar and unanimously carried it was moved that the November 23, 2021, Meeting minutes be approved as presented.

Res. 111:21. On motion of Mr. Geter and seconded by Mr. Muzaffar and unanimously carried it was moved that the November 2021 Flow, Maintenance and Connection Reports be filed.

Res. 112:21. On motion of Mr. Lee and seconded by Mr. Muzaffar and unanimously carried it was moved that the December 21, 2021, Schedule of Bills in the total amount of \$962,584.12 be accepted.

Mr. Filler advised that the Regional Sludge Management Committee met on December 15<sup>th</sup> and the meeting was a recap of the prior quarterly meeting and that the next meeting would be in March, 2022.

Mr. Filler reported that the Authority had been getting ready to go out for bid for the maintenance contract for Electrical Equipment and staff advised that the prior contract holder (Longo Electrical Mechanical Inc.) had not completed the Annual inspection of the Authority's Electrical Equipment as specified by the contract despite having been notified that they failed to complete the inspection.

The Authority advised Longo Electrical Mechanical, Inc., that their disqualification by the Board was being considered at this meeting and that they would be given the opportunity to present documents and testimony to show cause why they should not be disqualified.

The Board recognized Joseph Longo, President of the Company who advised that the company had been unable to complete the inspection due to COVID; staffing issues and the injury of a worker and that he was unaware that the inspection had not been completed. Mr.

Longo further advised that the stated issues had been resolved and requested the opportunity to complete the inspection even though the contract had expired.

After discussion the following resolution was adopted:

Res. 113:21. On motion of Mr. Lee and seconded by Mr. Geter and unanimously carried it was moved that Longo Electrical Mechanical, Inc., be disqualified from bidding on the Authority's contract for Maintenance of Electrical Equipment for a (1) one year period.

Mr. Filler advised that bids were received on December 1, 2021 for Medium Voltage. The only bid received was as follows:

Longo Electrical Mechanical, Inc.,	\$ 9,000.00 per annual inspect
Wharton, NJ	162.00 per hr regular
	172.00 per hr overtime
	172.00 per hr double time
	10% Material Handling Charge
	\$18,300.00 Estimate Annual Cost

Martin Gliem recommends that the contract be awarded to Longo Electrical Mechanical Inc., as the lowest, responsible, responsive bidder.

Res. 114:21. On motion of Mr. Lee and seconded by Mr. Geter and unanimously carried it was moved that contract for Medium Voltage be awarded to Longo Electrical Mechanical, Inc., for a (1) one year period in accordance with their bid received December 1, 2021, as the lowest, responsible, responsive bidder. Funds are available per the Availability of Funds certification of the Administrative Officer.

Mr. Stephens advised that proposals were received for the Authority's general insurance coverage. The process began with four local brokers, three of which withdrew prior to the end of the process. In the end, only the incumbent broker, Willis Towers Watson submitted a proposal. This proposal offers coverage comparable to the Authority's current coverage with a premium increase of \$6,363.95. Mr. Stephens recommended that the Authority accept Willis' proposal at a cost of \$137,796.85.

In addition, Mr. Stephens recommends that the Authority continue with New Jersey Manufacturers Insurance Company for its Workers' Compensation Insurance at a cost of \$158,181.00 for 2022 representing a decrease of \$28,018.00 in comparison to the current years' premium. This decrease was due to a significant reduction in a claims experience year that is included in the calculation.

Res. 115:21. On motion of Mr. Lee and seconded by Mr. Geter and unanimously carried it was moved that the Authority accept the proposal from Willis Towers Watson for renewal of the Authority's property insurance coverage for 2022 in the amount of \$137,796.85 and accept

the proposal submitted by New Jersey Manufacturers Insurance Company for its Workers' Compensation Insurance for 2022 in the amount of \$158,181.00.

Mr. Filler updated the Board as follows:

1. Available dates are needed from the ELSA Engineering Committee to review the 4th Street Force Main Dualization and the Sullivan Way Pump Station and Force Main Projects.
2. Available dates are needed from the ELSA Personnel Committee to discuss the Authority's Drug & Alcohol policy and COVID policy.
3. National Water Main would be starting the Denow Road project in January.
4. The TWA for the Sullivan Way Force Main/Katzenbach School was approved by the DEP.
5. Synnergy anticipates breaking ground in the near future.
6. The Bric application had been refiled by Arcadis.
7. The letter to the DEP regarding Nitrates generated a response that funds were available for borrowing to address the issue.

Mr. Rank reported:

1. The Hopewell agreement is to be signed by all parties and the \$500,000.00 installment will be due 60 days thereafter.
2. The Authority has been joined with Sussex County in the Nitrates matter.
3. The Authority has had a long-standing lease agreement with New Jersey Water Supply Authority and that the state had updated the form of lease from 4 pages to 30. Much of the language is not pertinent to the Authority nor feasible for the Authority's facilities in the Baker's Basin area. Mr. Rank advised that he has been in communication with New Jersey Water Supply Authority in an effort to produce a lease agreement applicable to the Authority's facilities in the area in the Baker's Basin area.

Mr. Jacobs was welcomed back from his leave.

Res. 116:21. On motion of Mr. Ger and seconded by Mr. Lee and unanimously carried, the meeting was adjourned at 1:45 pm.

Submitted by Susan Dorio for the  
Ewing Lawrence Sewerage Authority

