

The regular meeting of the Ewing-Lawrence Sewerage Authority was held on Tuesday, August 20, 2019 at 12:00 P.M. at 600 Whitehead Road, Lawrenceville, New Jersey 08648.

Present: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen and S. Robert Filler, Executive Director; W. Barry Rank, Esquire.

Also attending: Allan Jacobs of Jacobs Environmental, Inc., William Carmichael, ELSA Regulatory Compliance Officer.

Absent and excused: Mr. Colavita.

Mr. Vereen called the meeting to order and Mr. Filler gave the invocation. After the Pledge of Allegiance, Mr. Vereen advised that all requirements of the Local Public Meetings Act have been met. He also advised that any contracts awarded today would comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27).

Res. 67:19. On motion of Mr. Geter and seconded by Mr. Muzaffar the July 16, 2019 minutes were presented for adoption.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: Mr. Colavita.

Res. 68:19. On motion of Mr. Geter and seconded by Mr. Muzaffar and unanimously carried, the July 2019 Flow, Maintenance and Connection Reports were ordered filed.

Res. 69:19. On motion of Mr. Muzaffar and seconded by Mr. Geter it was moved that the August 20, 2019 Schedule of Bills in the total amount of \$1,236,404.75 be accepted.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: Mr. Colavita

Mr. Filler updated the Board on the Regional Sludge Facility and advised that a tour of the facility will be scheduled if anyone is interested.

Mr. Filler reported that bids were received on July 24, 2019 for Instrumentation and appurtenances inspection, calibration, certification, emergency service, repairs and replacements. Only one bid was received as follows:

ABB Automation, Inc. Warminster, PA	\$1,297.00 per monthly inspection \$648.50 per quarterly inspection \$148.50 labor (regular rate)
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\$148.50 labor (overtime)  
\$148.50 labor (double time)  
10% Material Handling Charge  
\$24,840.50 Estimated Annual Cost

Mark Colavita recommends that the contract bed awarded to ABB Automation, Inc. as the lowest, responsible, responsive bidder.

Res. 70:19. On motion of Mr. Muzaffar and seconded by Mr. Geter it was moved that the contract for Instrumentation and Appurtenances Inspection, Calibration, Certification, Emergency Service, Repairs and Replacements be awarded to ABB, Inc. of Warminster, PA for a one-year period in accordance with their bid received July 24, 2019 as the lowest, responsible, responsive bidder. Funds are available per the Availability of Funds certification of the Administrative Officer.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Colavita, Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: None.

Mr. Filler reported that bids were received on August 14, 2019 for Maintenance, Emergency Service and/or Replacements to the Authority's Electrical Equipment. The bids received are as follows:

Longo Electrical-Mechanical, Inc. Wharton, NJ	\$7,400.00 per annual inspection \$160.00 per hr (regular) \$180.00 per hr (overtime) \$200.00 per hr (double time) 10% Material Handling Charge \$26,300.00 Est. Annual Cost
Municipal Maintenance Cinnaminson, NJ	\$20,000.00 per annual inspection \$150.00 per hr (regular) \$180.00 per hr (overtime) \$180.00 per hr (double time) 10% Material Handling Charge \$38,700.00 Est. Annual Cost

William Hill recommends that the contract be awarded to Longo Electrical-Mechanical, Inc. as the lowest, responsible, responsive bidder.

Res. 71:19. On motion of Mr. Muzaffar and seconded by Mr. Geter it was moved that the contract for Maintenance, Emergency Service and/or Replacement for the Authority's Electrical Equipment be awarded to Longo Electrical-Mechanical, Inc. for a one-year period in accordance with their bid received August 14, 2019 as the lowest, responsible, responsive bidder. Funds are available per the Availability of Funds certification of the Administrative Officer.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: Mr. Colavita.

Mr. Filler presented a Settlement Agreement between ELSA and Local 172 (Docket No. CO-2019251/SN-2019-064). The agreement states that the Authority denies having violated the New Jersey Employer-Employee Relations Act and agreed that the Authority would maintain the status quo with respect to Union members receiving their weekly pay. Mr. Filler advised that once the Authority Board approves this agreement the Union agrees to withdraw docket #CO-2019-251 and the Authority agrees to withdraw SN-2019-064. In addition, Mr. Filler advised that the unfair labor practice charge filed by the Authority against Local 172 regarding bulletin board postings has been settled and that the grievance filed by Local 172 regarding overtime computations has been satisfactorily resolved.

Res. 72:19. On motion of Mr. Geter and seconded by Mr. Lee it was moved that the Authority approve the settlement agreement between ELSA and Local 172 (Docket No. CO-2019-251/SN-2019-064) regarding weekly pay (paper checks and direct deposit) which includes rescinding ELSA's Resolution 32:19.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: Mr. Colavita.

Mr. Jacobs reported that he has reviewed the application by Sahill, Inc. . The applicant is renovating an existing 20,000 square foot warehouse building on 6<sup>th</sup> Street in Ewing Township. Mr. Jacobs recommended granting final approval subject to the comments in his letter dated August 14, 2019.

Res. 73:19. On motion of Mr. Geter and seconded by Mr. Muzaffar it was moved that the following resolution be adopted:

WHEREAS, SAHILL, Inc. proposes renovation of an exiting 20,000 square foot warehouse building on 6<sup>th</sup> Street in Ewing Township; and

WHEREAS, the EWING-LAWRENCE SEWERAGE AUTHORITY (the "Authority") considered the application of the Developer to connect its proposed facility to the Authority's sewerage system;

NOW, THEREFORE BE IT RESOLVED that the proposed connection for the Developer's proposed Development to the Authority's sewerage system is approved, subject to the following conditions:

1. The Developer, at its own cost, shall provide "as-built" plans for the sewerage system in a manner acceptable to the Authority's Engineer prior to the issuance of a Certificate of Occupancy by the Township.
2. The Developer, at its own cost, shall provide all necessary easements to the Authority upon the request of the Authority.
3. The Developer shall revise its utility plans in accordance with such recommendations as the Authority's Engineer shall specify.
4. The Executive Director is hereby authorized to execute all forms necessary to obtain a NJDEP Permit.
5. The Authority hereby endorses this project and further certifies that said project meets the 208 Wastewater Management Plan requirements and expects to continue to meet the NJPDES Permit requirements.
6. This final approval granted pursuant to this Resolution shall expire two (2) years from the date hereof.
7. The developer shall pay the appropriate connection and inspection fees.
8. The sewers shall conform to the Authority's Rules and Regulations.
9. This approval is subject to acceptance of the comments and conditions outlined in Jacobs Environmental Consulting's letter dated August 14, 2019.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: Mr. Colavita.

Mr. Jacobs submitted a proposal to prepare drawings and specifications for the root cutting, video inspection and grouting of sewers in the Ewing Creek Easement area and its tributaries. The work should not exceed \$10,000 plus actual expenses for travel and printing. It is estimated expenses will be approximately \$2500 for a total budget of \$12,500.

Res. 74:19. On motion of Mr. Muzaffar and seconded by Mr. Kownacki it was moved that the Authority approve a budget in the amount of \$12,500 for Jacobs Environmental Consulting for preparing drawings and specifications for the root cutting, video inspection and grouting of sewers in the Ewing Creek Easement area and its tributaries. Funds are available per the Availability of Funds certification of the Administrative Officer.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Geter, Kownacki, Lee, Muzaffar and Vereen.

Nays: None.

Absent: Mr. Colavita.

Mr. Carmichael advised that ELSA owns six (6) Self-Contained Breathing Apparatus (S.C.B.A) units. These were purchased for use by the ELSA Hazmat/Rescue Team. This team has since been disbanded due to removal of chemical threats at the plant, use of external methods of confined space rescue and use of first responders for entry rescues. E.L.S.A. personnel are no longer certified in the use of S.C.B.A.s. These S.C.B.A.s may be useful to first responders at Ewing and Lawrence Townships. He proposed that the Authority donate the six (6) S.C.B.A.s, three to each township, for possible use by first responders. Mr. Filler and the Board agreed with Mr. Carmichael's recommendation.

Mr. Filler reported:

1. The monthly progress meeting on the Lawrence Flow Study was held on August 19<sup>th</sup>. The metering is complete and Arcadis is working on the modeling.
2. A meeting was held on August 19<sup>th</sup> with the developers from Hopewell to discuss improvements needed in the Ewing Collection System to accommodate additional flow. The Plant capacity was also briefly discussed.
3. Work on the trickling filters will start next week.
4. Staff has started preparation of the 2020 Budget.
5. The Authority is waiting for the 2018 Audit from Mercadien
6. Fact finding for the Union will start on September 24, 2019.
7. Pact Two mediation starts on October 7, 2019.
8. The electrical aggregate will be meeting at ELSA on September 30, 2019.
9. ELSA Supervisors will be attending supervisor training on September 10, 2019.

Mr. Rank advised that he talked to Diane Alexander about ELSA charging fees to developers in Hopewell. She will be sending additional information to Mr. Rank for his review.

Mr. Jacobs advised that Heritage Court Phase 2 (Hilton Realty) is complete. The developer contributed \$250,000, which will be used for sewer improvements.

Res. 75:19. On motion of Mr. Lee and seconded by Mr. Geter and unanimously carried, the meeting was adjourned at 1:10 P.M.

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Secretary