

The reorganization meeting of the Ewing-Lawrence Sewerage Authority was held on Tuesday, February 20, 2024, at 600 Whitehead Road, Lawrenceville, New Jersey 08648.

Present: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen and S. Robert Filler, Executive Director

Absent and Excused: Mr. Geter

Also attending: Vance Stephens, ELSA Administrative Officer; Christopher Gianotto, ELSA Maintenance Supervisor; Jaclyn Bentz, ELSA Administrative Clerk; Dennis Yoder of Remington & Vernick Engineers; Dudley Burdge and Christian Estevez of CWA. W. Barry Rank, Esq., was available by phone.

Mr. Vereen called the meeting to order and advised that all requirements of the Local Public Meetings Act have been met. He also advised that any contracts awarded today would comply with the requirements of P.L. 1975, c. 127 (NJ.AC. 17:27).

Mr. Vereen as Chairman called for nominations for Chairman of the Authority until the next Authority Reorganization meeting;

Res. 12:24 on motion of Mr. Muzaffar and seconded by Mr. Ryan, W. Allen Lee was nominated to serve as Chairman until the next Reorganization meeting;

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None

Absent: Mr. Geter

A suggested Slate of Officers was disseminated for review and consideration after which Mr. Kownacki suggested to the Board that Mr. Vereen continue as Vice Chair to serve for the remainder of his term as an ELSA member: Accordingly, the following resolution was presented:

Res. 13:24 On motion of Mr. Muzaffar and seconded by Mr. Ryan the following Slate of Officers for 2024 was presented for adoption:

VICE CHAIR- Harold Vereen

TREASURER –James Kownacki

ASSISTANT TREASURER – Basit Muzaffar

SECRETARY – John Ryan

ASSISTANT SECRETARY –

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter.

Res. 14:24. On motion of Mr. Muzaffar and seconded by Mr. Kownacki the following resolution was presented for adoption:

RESOLUTION AUTHORIZING THE APPOINTMENT OF A PROFESSIONAL ATTORNEY

WHEREAS, the Ewing-Lawrence Sewage Authority has a need to acquire a professional attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the anticipated term of this appointment is one (1) year or until the Authority's February 2025 Reorganization meeting; and

WHEREAS, Pellettieri, Rabstein & Altman has submitted a proposal dated January 30, 2024 indicating they will provide professional legal services in accordance with their proposal dated January 30, 2024; and

WHEREAS, pursuant to Local Finance Notice (LFN) 2005-32 Pellettieri, Rabstein & Altman and their proposal are not covered by the pay-to-play legislation; and

WHEREAS, a certification of availability of funds is attached and the costs for this appointment shall be charged to the Authority's Salaries/Lawyer account; and

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority hereby appoints Pellettieri, Rabstein & Altman as described herein; and,

BE IT FURTHER RESOLVED that LFN 2005-32 will be made part of Pellettieri, Rabstein & Altman's file; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter

Res. 15:24. On motion of Mr. Muzaffar and seconded by Mr. Ryan the following resolution was presented for adoption:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEER

WHEREAS, the Ewing Lawrence Sewerage Authority has a need to acquire a professional engineer as a non-fair and open contract pursuant to the provision *N.J.S.A. 19:44 A-20.4 or 20.5 as appropriate; and,*

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is one (1) year or until the Authority's February 2025 Reorganization meeting; and,

WHEREAS, Remington & Vernick Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that REMINGTON & VERNICK ENGINEERS has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit REMINGTON & VERNICK ENGINEERS from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Engineering Fees account

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with REMINGTON & VERNICK ENGINEERS as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter.

Res. 16:24. On motion of Mr. Muzaffar and seconded by Mr. Kownacki the following resolution was presented for adoption:

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL ACCOUNTANT AND AUDITOR**

WHEREAS, the Ewing-Lawrence Sewerage Authority has a need to acquire an accountant and auditor as a non-fair and open contract pursuant to the provisions of *NJS.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year or until the Authority's February 2025 Reorganization meeting; and

WHEREAS, MERCADIEN, P.C. has submitted a proposal dated February 12, 2024, indicating they will provide professional accounting and auditing services in accordance with their proposal dated February 12, 2024; and

WHEREAS, MERCADIEN, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that MERCADIEN, P.C. has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit MERCADIEN, P.C. from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Auditing Fees account

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with MERCADIEN, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:
Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.
Nays: None.
Absent: Mr. Geter.

Res. 17:24. On motion of Mr. Muzaffar and seconded by Mr. Vereen the following resolution was presented for adoption:

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL CONSULTANT**

WHEREAS, the Ewing-Lawrence Sewerage Authority has a need to acquire a professional consultant as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year or until the Authority's February 2024 Reorganization meeting; and

WHEREAS, KLEINFELDER has submitted a proposal dated January 17, 2024, indicating they will provide professional environmental and engineering consulting services in accordance with their proposal dated January 17, 2024; and

WHEREAS, KLEINFELDER has completed and submitted a Business Entity Disclosure Certification which certifies that KLEINFELDER/OMNI has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit KLEINFELDER from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Engineering Fees account;

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with KLEINFELDER as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter.

Res. 18:24. On motion of Mr. Vereen and seconded by Mr. Muzaffar the following resolution was presented for adoption:

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL BOND COUNSEL**

WHEREAS, the Ewing-Lawrence Sewerage Authority has a need to acquire a professional attorney for Bond Counsel services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year or until the Authority's February 2025 Reorganization meeting; and

WHEREAS, McManimon, Scotland & Baumann, L.L.C. has submitted a proposal dated January 17, 2024, indicating they will provide professional bond counsel services in accordance with their proposal dated January 17, 2024; and

WHEREAS, McManimon, Scotland & Baumann, L.L.C. has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland & Baumann, L.L.C. has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit McManimon, Scotland & Baumann, L.L.C. from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Legal Fees account;

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with McManimon, Scotland & Baumann, L.L.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter.

Res. 19:24. On motion of Mr. Muzaffar and seconded by Vereen the following resolution was presented for adoption:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LABOR/EMPLOYMENT COUNSEL SERVICES

WHEREAS, the Ewing-Lawrence Sewerage Authority has a need to acquire an professional attorney for labor/employment services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year or until the Authority's February 2025 Reorganization meeting; and

WHEREAS, McManimon, Scotland & Baumann, L.L.C. has submitted a proposal dated January 18, 2024 indicating they will provide professional labor/employment counsel services in accordance with their proposal dated January 18, 2024; and

WHEREAS, McManimon, Scotland & Baumann L.L.C. has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland & Baumann, L.L.C., has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit McManimon, Scotland & Baumann, L.L.C. from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Legal Fees account;

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with McManimon, Scotland & Baumann, L.L.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter.

Res. 20:24. On motion of Mr. Muzaffar seconded by Mr. Kownacki the following resolution was presented for adoption:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEER

WHEREAS, the Ewing-Lawrence Sewerage Authority has a need to acquire a professional engineer as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is until the Authority February 2024 Reorganization meeting; and

WHEREAS, DAP CONSTRUCTION MANAGEMENT & CONSULTING, LLC., has submitted a proposal dated January 8, 2024, indicating that DAP CONSTRUCTION MANAGEMENT & CONSULTING, LLC, will provide professional engineering inspection services in accordance with their proposal dated January 8, 2024; and

WHEREAS, has completed and submitted a Business Entity Disclosure Certification which certifies that has DAP CONSTRUCTION MANAGEMENT & CONSULTING, LLC., has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit DAP CONSTRUCTION MANAGEMENT & CONSULTING, LLC., from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Engineering Fees account;

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with DAP CONSTRUCTION MANAGEMENT & CONSULTING, LLC., as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:
Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.
Nays: None.
Absent: Mr. Geter.

Res. 21:24. On motion of Mr. Muzaffar and seconded by Mr. Vereen the following resolution was presented for adoption:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEER

WHEREAS, the Ewing-Lawrence Sewerage Authority has a need to acquire a professional engineer as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Administrative Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is until the Authority's February 2025 Reorganization meeting; and

WHEREAS, ARCADIS US has submitted a proposal dated February 7, 2024 indicating ARCADIS US they will provide professional engineering services in accordance with their proposal dated February 7, 2024; and

WHEREAS, has completed and submitted a Business Entity Disclosure Certification which certifies that ARCADIS US has not made any reportable contributions to a political or candidate committee in the Townships of Ewing or Lawrence in the previous one year, and that the contract will prohibit ARCADIS US, from making any reportable contributions through the term of the contract, and

WHEREAS, a certification of availability of funds is attached and the costs for this contract shall be charged to the Authority's Engineering Fees account;

NOW THEREFORE, BE IT RESOLVED that the Ewing-Lawrence Sewerage Authority authorizes the Executive Director to enter into a contract with ARCADIS US, as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Trenton Times as required by law within (10) days of its passage.

The above resolution was adopted on the following roll call vote:

Ayes: Messrs. Kownacki, Lee, Muzaffar, Ryan and Vereen.

Nays: None.

Absent: Mr. Geter.

Res. 22:24. On motion of Mr. Kownacki and seconded by Mr. Muzaffar and unanimously carried the following committee appointments were made:

PERSONNEL & PUBLIC RELATIONS: John T. Ryan

FINANCE & INSURANCE: Allen Lee
Harold Vereen

ENGINEERING: Basit (Sunny) Muzaffar
James Kownacki

SLUDGE MANAGEMENT: Robert Filler

Res. 23:24. On motion of Mr. Kornacki and seconded by Mr. Muzaffar and unanimously carried it was moved that the bank resolutions needed to notify Santander/Sovereign and Wachovia of the change in officers in their respective forms were approved.

Res.24:24. On motion of Mr. Lee and seconded by Mr. Ryan and unanimously carried the meeting was adjourned at 12:25.

Submitted by Susan Dorio for the
Ewing Lawrence Sewerage Authority